Procedures for Requests for Assistance to Children & Young People's Occupational Therapy Service

1 Requests for Assistance from Education Professionals

School and ELC staff who have concerns around a child's functional skills, may seek advice and assistance from an Occupational Therapist. This discussion may result in any of the following outcomes: Reassurance, Advice & Strategies, Signposting to an alternative service or individualised Occupational Therapy Input.

The Access process is outlined below:

On the identification of functional concerns about a child or young person, please first explore and trial advice and strategies from our universal resources, Ensuring on going communications with parents/ carers.

Webpage: http://www.nhsborders.scot.nhs.uk/cypot

Facebook: https://www.facebook.com/CYPOTNHSBorders/

If no impact has been noted from the use of strategies, obtain consent from parent or carer for the discussion to take place.

Contact our Enquiry line: 01896 826033 or send an email to Paediatric.OTEnquiries@borders.scot.nhs.uk, to request discussion with an Occupational Therapist. Please ensure you leave your name and contact details. You will be contacted within 5 working days to arrange a consultation via MS teams or telephone.

It is suggested that the discussion is between the Occupational Therapist & class teacher who likely has the more detailed knowledge of the child/young person.

In preparation for the initial discussion, please consider the areas outlined on the attached proforma as part of your information gathering. A questionnaire no longer requires to be completed at this stage but will be required at initial appt.

